



12086 Ft. Caroline Rd., #101/ Jacksonville, FL 32225
www.rocknhomes.com
904-425-6694 Office
904-425-6692 Fax

APPLICATION PROCESS

The application fee is \$50.00 for each person over the age of 18. The application fee is NON-REFUNDABLE. NO CASH. NO PERSONAL CHECKS (money orders or certified funds only).

Application fee(s) made payable to: Vanguard Realty, Inc.

Applications which are incomplete, unreadable, not signed, or without a fee will be returned. If you are military, please submit your most recent LES. If you are self employed please submit a copy of previous (2) years tax returns and bank statements from the last (3) months.

Due to our fiduciary relationship with the owners, if more than one application is submitted before approval can be achieved, all applications are to be presented and we are required to select the highest rated application for placement. Upon acceptance of your application your security deposit in the form of certified funds will be required. The property will not be taken off the market for rent unless the applicant is approved, deposit received, and rental agreement executed.

Applications will be processed within 48 hours of receipt of completed signed application and submitted funds. WEEKENDS AND HOLIDAYS NOT INCLUDED.

RENTAL FEE SCHEDULE

Application fee	\$50.00 per applicant (certified funds)
Pet fee	\$250.00 PER pet (non refundable)
Pro-rated rent	Daily rate if possession is not on the 1st of month
Security deposit	Minimum equivalent to one month's rent (certified funds)
Lease Closing fee	\$100.00 (certified funds)

Please submit a copy of drivers license for ALL applicants.

THANK YOU
CB VANGUARD REALTY, – PROPERTY MANAGEMENT DEPARTMENT